

No.22/1/2020-DCHL/Estt.II

Government of India

Ministry of Textiles

Office of the Development Commissioner for Handlooms

Udyog Bhawan, New Delhi,

Dated the 11<sup>th</sup> May, 2020.

**OFFICE ORDER**

**Sub: Constitution of Women Welfare Committee in IIHTs – regarding.**

It has been decided to constitute Women Welfare Committees with the following members at IIHTs, Varanasi (U.P), Guwahati (Assam), Jodhpur (Rajasthan), Bargarh (Odisha) and Fulia-Shantipur (West Bengal) to address and inquire into grievances and complaints from women students on social welfare and gender issues:-

**(i) IIHT, Varanasi :-**

S. No.	Name of female faculty & Designation	Office
1.	Prof. Kavita Shah	Institute of Environment and Sustainable Development, Banaras Hindu University, Varanasi.
2.	Dr. Jasminder Kaur, Associate Professor	Textile Design Section, Faculty of Visual Arts, Banaras Hindu University, Varanasi.
3.	Mrs. Mamta Saini, Head of Department	Govt. Girls Polytechnic, Sunderpur, Varanasi.

**(ii) IIHT, Guwahati :**

S. No.	Name of female faculty & Designation	Office
1.	Dr. Ratna Bhuyan, Assistant Professor	National Institute of Rural Development, M/o Panchayati Raj & Rural Development, Khanapara, Guwahati.
2.	Mrs. Niranjoli Kakoti, Principal	Sualkachi Institute of Fashion Technology, Government of Assam, Sualkuchi, Assam.
3.	Mrs. Anu Devi, Lecturer.	Assam Textile Institute, Government of Assam, Ambari, Guwahati, Assam.
4.	Smt. Niva Rani Gayan, Junior Lecturer (Tex.)	IIHT, Guwahati

**(iii) IIHT, Jodhpur :**

S. No.	Name of female faculty & Designation	Office
1.	Smt. Sangeeta Soni, Lecturer-Textile Design	Government Residential Women Polytechnic College, Residency Road, Jodhpur.
2.	Smt. Kiran Tak, Lecturer-Textile Design	-do-
3.	Smt. Kamana Gupta, Lecturer-Textile Design	-do-

**(iv) IIHT, Bargarh :**

S. No.	Name of female faculty & Designation	Office
1.	Smt. Nandini Panda, Senior Lecturer (Education)	Womens' College, Bargarh. C/o Mohit Mahapatra, Bandhutikra, Bargarh.
2.	Smt. Minati Pati, OFS	District Treasury Office, Bargarh, Odisha.
3.	Smt. Filisita Lakra, District Fisheries Officer	District Fisheries Office, Bargarh, Odisha.
4.	Smt. Amruta Sahu, Head Mistress	George High School, Bargarh, Odisha.

**(v) IIHT, Fulia-Shantipur :**

S. No.	Name of female faculty & Designation	Office
1.	Smt. Padma Basak, Head Mistress	Fulia Balika Vidyalaya, Fulia, Nadia, West Bengal
2.	Smt. Jhimli Pal Kundu, SRO-II & BL & LRO	Government of West Bengal, Santipur, Nadia, West Bengal.
3.	Dr. Reetuparna Roy, Senior Lecturer (Textiles)	IIHT, Fulia

2. In order to create positive social norms with value for women students, the Committee should make discreet inquiry by contacting women students (around 10% of the strength) at random on issues concerning them and submit report to the D.C (Handlooms) within a month of issuance of this Office Memorandum.

3. The Terms of Reference for the Women Welfare Committee is attached along with the contact details (E-mail ID & mobile number) of these women faculties for information.

  
(Rajiv Jain)

Chief Enforcement Officer  
Phone : 011-2306 1976

**Encl. : As above.**

To,  
Indian Institutes of Handloom Technology,  
Varanasi, Guwahati, Jodhpur, Bargarh & Fulia-Shantipur.

Copy to:-

- 1) PS to Secretary (Textiles).
- 2) PS to DC(HL).
- 3) The Director (Institute), IIHT, Salem.
- 4) The Zonal Director, WSC, Delhi, Guwahati, Mumbai & Chennai.

**WOMEN'S WELFARE COMMITTEE**  
**INDIAN INSTITUTE OF HANDLOOM & TECHNOLOGY**

**TERMS OF REFERENCE**

**Purpose Statement**

The Women's Welfare Committee has mandate to,

- 1.1 inquire into grievance and complaints from women students on social welfare and gender issues and to make young men gender sensitive
- 1.2 conduct discreet enquiry by contacting women students around 10% of the strength at random on issues concerning them and submit report to the D.C. (Handlooms) within a month.
- 1.3 make young man and women gender sensitive to give value to women students, their status and the rights
- 2.1 advocate for gender sensitization of men and women students in IIHT
- 2.2 provide overall guidance to the peer group in integrating/mainstreaming gender in all activities of the institute.
- 2.2 promote social justice and equality among themselves.
- 3.0 The committee will advocate for measurable, sustainable and positive change in the status of women within IIHT.
- 4.0 The Women's Committee will liaise with other similar organizations institutions (IIHTs) to learn, exchange information, and increase IIHT participation to further the status of women.

**Reporting Relationships**

- 1.0 The Women's Welfare Committee will report to the D.C. (Handlooms), Ministry of Textiles, New Delhi by providing regular reports and communicating any emerging issues.

**Membership**

- 1.0 The Women's Committee is comprised of the members is given in this Office's order No. 22/3/2013-DCH/Estt.II dated 20 March, 2020.

### **Frequency of Meetings**

1.0 Meetings are at the call of the Chair and minimum four (4) times per year.

### **Goals**

The committee will:

- 1.0 identify and address barriers to women's participation within IIHT.
- 2.0 raise member awareness of women student's status and social justice issues and barriers to equality.
- 3.0 monitor progress in achieving personality development of women students within given mandate of IIHT.

### **Objectives**

The objectives of the Committee are to:

- 1.0 make enquiry into complaints and grievances of women students
  - 1.1 be vigilant about various forms of gender based discrimination, barriers to life skill development through discreet enquiries.
  - 1.2 research barriers to women's participation within IIHT and recommend strategies for change.
- 2.0 collaborate with other IIHT's committees on issues of common interest for women student welfare.
  - 2.1 identify and recommend external educational opportunities such as college fest, seminar, conference, forums etc.
- 3.0 prepare an annual report.
- 4.0 conduct a year-end evaluation and transition report for the incoming committee.

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